

## Academic Council Meeting Minutes October 16, 2003

### AGENDA

1. Review and adoption of October 16, 2003 Agenda
2. Review and adoption of previous meeting minutes
  - a. October 9, 2003
3. Old Business
  - a. Guide to Preparing Course Guides
  - b. Education Course Guides
    - ED205 Child Development
    - ED365 Transition and Career Development
    - ED395 Internship in Special Education
    - ED397 Current Issues in Special Education
  - c. School of Education Entrance Exams
4. New Business
  - a. Vocational Technology (Construction Trades) Course Guides
    - BC100 Introduction to Building Codes
    - BC120 Building Codes II
    - BC130 Building Codes III
    - CT110 Construction Trades I
    - CT112 Construction Trades II
    - CT120 Basic Masonry
    - CT130 Basic Plumbing
    - CT190 Special Projects, Construction Trades
    - CT191 Special Projects, Masonry
    - CT192 Special Projects, Plumbing
    - DT100 Introduction to Blueprints and Drafting
5. Other Issues
6. Schedule of next meeting

**Members present:** Tom Colton – Languages & Humanities, Lois Gage – Nursing, Jerome Ierome – Human Performance & Athletics, Glenn Keaton – Sciences & Math, Sarah Osborn – School of Education, Lynda Rowe – Social Sciences & Fine Arts, and Jeff Willden – Business. Lourdes Villazon as recorder.

**Members absent:** None.

**Staff and Faculty:** Daisy Villagomez-Bier – Counseling Programs & Services.

Academic Council Chair Glenn Keaton called the meeting to order at 1:09 pm.

### 1. Agenda

The agenda was reviewed and approved without changes.

## 2. Minutes

The minutes of the October 16, 2003 meeting were reviewed and approved with minor changes.

## 3. Old Business

### a. Guide to Preparing Course Guides

The council agreed to maintain the textbook requirement in the course guide outline as stated in Section 3A Required/Recommended Textbook(s) and Related Materials.

### b. Education Course Guides

Action #1: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **ED205 “Child Development”** with pending modifications.

Action #2: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **ED365 “Transition and Career Development”** with pending modifications.

Action #3: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **ED395 “Internship in Special Education”** with pending modifications.

A recommendation was made to rewrite and resubmit the **ED397 “Current Issues in Special Education”** Curriculum Action Request/Course Guide.

### c. School of Education Entrance Exams

Dr. Sarah Osborn presented the School of Education’s proposal on entrance exams that students must pass in order to be accepted into the program. The council discussed the ramifications this might create. Some of the council members would like further research on this; others feel the proposal is sufficient to serve the purpose of the Academic Council.

Dr. Osborn mentioned that SOE would be meeting with Public School System officials on this matter tomorrow. The council would like to hear the outcome of this meeting. More discussion on this issue at the next meeting.

## 4. Old Business

- a. Vocational Technology (Construction Trades) Course Guides

Item tabled.

## **5. Other Issues**

- a. Counseling Programs and Services

Daisy Villagomez-Bier, Director of Counseling Programs and Services, requested the council's approval on including ED105 "Introduction to Computers for Teachers" as an alternative course in meeting the Computer Science requirement for the Liberal Arts plan. ED105 was previously called CS105, which is currently accepted on the plan. The course contents are completely identical; the only difference is the alpha numeric. The change was made to correspond with the other Education courses.

Daisy was asked to attend the next meeting and provide a handwritten request. The council would like to decide on this at the next meeting when everyone is present. Jeff Willden had to leave early for his class.

## **6. Schedule of next meeting.**

The next meeting is scheduled on October 23, 2003 at 1:00pm.

The meeting adjourned at 2:12pm.